

TELEPHONE INTERVIEW

NAME

JOB TITLE

CURRENT COMPANY

LOCATION

TEL NUMBER

DATE

SALARY SOUGHT

CV OVERVIEW - PLEASE GIVE AN OVERVIEW OF YOUR CURRENT ROLE
NB LOOK FOR GAPS IN EMPLOYMENT AND TENURE IN ROLE

WHY ARE YOU LOOKING TO CHANGE ROLES?

WHAT ARE YOUR PAY EXPECTATIONS?



WHAT DO YOU MOST ENJOY ABOUT YOUR CURRENT ROLE?

WHAT DO YOU LEAST ENJOY?

WHAT WOULD YOU SAY ARE YOUR STRENGTHS?

WHAT IS MOST IMPORTANT TO YOU ABOUT YOUR NEXT JOB?



WHAT APPEALS TO YOU ABOUT THIS ROLE?

WHAT WOULD A NEW BOSS NEED TO KNOW ABOUT YOU
I.E. HOW ARE YOU BEST MANAGED?

DO YOU HAVE ANY QUESTIONS?

EXPLAIN THE NEXT STEPS

