#### Telephone Screen

|  |  |
| --- | --- |
| **Name**  |  |
| **Job Title** |  |
| **Current Company** |  |
| **Location** |  |
| **Tel Number** |  |
| **Date** |  |
| **Salary sought** |  £ |
|   |
| **CV Overview - Please give an over view of your current role** |
|  |
| **NB look for gaps in employment and tenure in role** |
|  |
| **Why are you looking to change roles?** |
|  |
| **What are your pay expectations?** |
|  |

|  |
| --- |
| **What do you most enjoy about your current role?** |
|  |
| **What do you least enjoy?** |
|  |
| **What would you say are your strengths?**  |
|  |
| **What is most important to you about your next job?**  |
|  |

|  |
| --- |
| **What appeals to you about this role?** |
|  |
| **What would a new boss need to know about you i.e. how are you best managed?** |
|  |
| **Do you have any questions?** |
|  |